

# Corporation of the Township of Chisholm

Municipal Office/Council Chambers: 2847 Chiswick Line, Powassan, Ont. P0H 1Z0  
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## **MINUTES** **COUNCIL MEETING** **TUESDAY, NOVEMBER 14, 2023 AT 7:00 PM**

### **1. CALL TO ORDER & ACKNOWLEDGE FIRST NATIONS PEOPLES AND LAND**

*"We respectfully acknowledge that we are on the traditional territory of the Anishinaabe Peoples, in the Robinson-Huron and Williams Treaties areas. We wish to acknowledge the long history of First Nations and Metis Peoples in Ontario and show respect to the neighbouring Indigenous communities. We offer our gratitude for their care for, and teachings about, our earth and our relations. May we continue to honor these teachings."*

The meeting was called to order by Mayor Gail Degagne, in Council Chambers at 7:08 p.m., with Councillors Nunzio Scarfone, Paul Sharp, Bernadette Kerr and Claire Riley. Staff member present was CAO Jenny Leblond and OS Shawn Hughes. There were 6 members of the public present.

### **2. NOTIFICATION OF PECUNIARY INTEREST**

#### **3. ADOPTION OF AGENDA**

**Resolution 2023-275** Claire Riley and Bernadette Kerr: Be it resolved that the Agenda for this meeting be adopted as amended. **'Carried'**

#### **4. ADOPTION OF MINUTES** – October 24, 2023, Public Meeting and Regular Council Meeting

**Resolution 2023-276** Paul Sharpe and Nunzio Scarfone: Be it resolved that the Minutes of the October 24, 2023, Public Meeting and Regular Council Meeting, be adopted as printed and circulated. **'Carried'**

#### **5. APPROVAL OF ACCOUNTS** – October 2023

**Resolution 2023-277** Bernadette Kerr and Claire Riley: Be it resolved that the Administration, Fire Department, Council, By-Law Enforcement Officer and Public Works payroll accounts in the amount of \$32,537.97 and general accounts totaling \$213,969.60 for the month of October 2023 be accepted as presented. **'Carried'**

#### **6. PRESENTATION** - None

#### **7. OPEN FORUM**

#### **8. MAYOR STAFF COMMITTEE AND GOVERNMENT REPORTS**

- (a) Mayor Report – General Update on the following topics: Discovery Routes Invitation, road side brushing, Rec Christmas Tree lighting, wasi lake association, Budget, AMO training, volunteerism nominations.
- (b) Staff Reports
  - Taxes Owing Report (Encl.)
  - Memo from CAO Jenny Leblond Re: General Update (Encl.)
- (c) Committee Reports
  - Minutes, Committee of Adjustment, November 7, 2023 (Encl.)
  - Minutes, North Bay Mattawa Conservation Authority, September 13, 2023 (Encl.)
  - Minutes, Golden Sunshine, September 19, 2023 (Encl.)

- Minutes, Powassan Library, June 19 and September 18, 2023 (Encl.)
  - (d) Correspondence
    - Ministry of Transportation, Electric Vehicle ChargeON (Encl.)
    - Discover Routes Annual Trail Mix and Mingle (Encl.)
- Resolution 2023-278** Paul Sharp and Nunzio Scarfone: Be it resolved that the Mayor, Staff, Committee and Correspondence Reports, be accepted as presented. **‘Carried’**

**9. REVIEW BUDGET REPORT** – Printed Nov 9, 2023

**Resolution 2023-279** Claire Riley and Paul Sharp: Be it resolved that the Budget Report printed November 9, 2023, be accepted as presented. **‘Carried’**

**10. PUBLIC WORKS REPORTS**

- (a) Memo from OS Shawn Hughes Re: Activity Report (Encl.)
- Resolution 2023-280** Bernadette Kerr and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm accepts the Public Works Activity Report (Oct 7, 2023 – Nov 9, 2023) from OS Shawn Hughes. **‘Carried’**

**11. NEW BUSINESS**

- (a) By-law 2023-38 By-law to appoint an Integrity Commissioner (Encl.)
- Resolution 2023-281** Bernadette Kerr and Paul Sharp: Be it resolved that By-law 2023-38, being a by-law to appoint an Integrity Commissioner for the Township of Chisholm, be read a first, second and third time, and passed this November 14<sup>th</sup>, 2023. **‘Carried’**
- (b) By-law 2023-39 By-law to impose fees (Encl.)
- Resolution 2023-282** Claire Riley and Nunzio Scarfone: Be it resolved that By-law 2023-39, being a by-law to impose fees or charges for services provided by the Corporation of the Township of Chisholm, be read a first, second, and third time and passed this November 14, 2023. **‘Carried’**
- (c) Memo from CAO Jenny Leblond Re: Official Plan Review (Encl.)
- Resolution 2023-283** Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm direct staff to put together a Request for Proposal to review the township’s Official Plan and further bring back a recommendation to Council. **‘Carried’**
- (d) Letter from BDO Re: Audit Fee Increase (Encl.)
- Resolution 2023-284** Bernadette Kerr and Paul Sharp: Be it resolved that the Council of the Township of Chisholm discussed the increase in fees from BDO to complete the Annual Audit, and directs the CAO to sign the letter in agreement of the fee change. **‘Carried’**
- (e) Blue Green Algae Notification Policy (Encl.)
- Resolution 2023-285** Claire Riley and Bernadette Kerr: Be it resolved that the Council of the Corporation of the Township of Chisholm, as per the recommendation from the General Government Committee, approve Policy 7.25 Blue Green Algae Notification Policy. **‘Carried’**
- (f) Memorandum of Understanding, Bonfield Snowmobile Club (Encl.)
- Resolution 2023-286** Claire Riley and Nunzio Scarfone: Be it resolved that the Council of the Corporation of the Township of Chisholm directs the Mayor and CAO to sign the Memorandum of Understanding Between the Ontario Federation of Snowmobile Clubs, the Bonfield Snowmobile Club and the Township of Chisholm, for the 2023-2024 snowmobile season. **‘Carried’**
- (g) Memorandum of Understanding, South Shore Restoule Snowmobile Club (Encl.)
- Resolution 2023-287** Nunzio Scarfone and Claire Riley: Be it resolved that the Council of the Corporation of the Township of Chisholm directs the Mayor and CAO to sign the

Memorandum of Understanding Between the Ontario Federation of Snowmobile Clubs, the South Shore/Restoule Snowmobile Club and the Township of Chisholm, for the 2023-2024 snowmobile season. **'Carried'**

## **12. IN CAMERA**

**Resolution 2023-288** Bernadette Kerr and Claire Riley: Be it resolved that the Council of the Corporation of Township of Chisholm now enter into in camera to discuss personal matters about an identifiable individual, and labour relations or employee negotiation, as per section 239(2) of the Municipal Act. Time: 7:42 PM.

**'Carried'**

- (a) a meeting held in regards to personal matters about an identifiable individual, as per Section 239(2) of the Municipal Act.
- (b) a meeting held in regards to labour relations or employee negotiations, as per Section 239(2) of the Municipal Act.

**Resolution 2023-289** Paul Sharp and Nunzio Scarfone: Be it resolved that the Council now return to regular session. Time: 8:41PM **'Carried'**

## **13. ADJOURNMENT**

- (a) By-law 2023-40 being a By-law to confirm the proceedings of the council meeting.

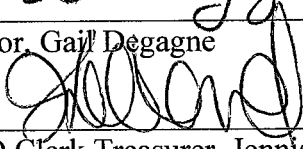
**Resolution 2023-290** Claire Riley and Bernadette Kerr: Be it resolved that by-law 2023-40, being a by-law to confirm the proceeding for the November 14<sup>th</sup>, 2023 Council meeting, be read a first second and third time and passed this 14<sup>th</sup> of November 2023. **'Carried'**

- (b) Resolution re: Adjournment.

**Resolution 2023-291** Nunzio Scarfone and Bernadette Kerr: Be it resolved that the Council now adjourn to meet again on November 28, 2023 or at the call of the Chair.



\_\_\_\_\_  
Mayor, Gail Degagne



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CAO Clerk Treasurer, Jennistine Leblond